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**LOCKHURST DRIVE CHARTER ELEMENTARY**

**PTO ASSOCIATION MEETING 3/6/2024**

1. **Call to Order 7:32pm**
2. **Approval of Minutes from 2/7/24 meeting**
   1. Motion: Jen Nelson
   2. Second: Darcy Pollan
3. **Treasurer's report (Jen) August 2023 – Feb 2024**
4. Student fund $62,191
5. Birthday package $1,864
6. Restaurants $1,224
7. Kroger $482
8. Sponsorships $2,937
9. Amazon Smile $0
10. Merchandise $1,315
11. **Old Business**
12. Smartboards training for teachers was done 3/5
    1. one board will be replaced, it was not working
13. Glow dance
    1. Great turn out. Very fun.
    2. We had a lot of help with setup
    3. Considerations for the future:
       1. Do we want to break even in the future?
          1. other schools charge $20/pp
          2. Could we encourage donations before the event but keep it free?
       2. Make it clear that this is not a drop-off event. It is not okay for parents to drop off. This is not allowed.

1. **New Business**
   1. Literacy Night 3/8
      1. Free event
      2. Stations with games will be set up; there will be give aways
   2. WH Pizza 3/13
   3. Movie Night 3/15
      1. Greg and Jason will pull out equipment
      2. Leo will be played
   4. Garden program & progress
      1. Benches are in thanks to all our parent and family volunteers
   5. Staff Appreciation Week committee needed 5/6-5/10/2024
      1. We need more people to help
         1. Sara, Darcy, Brittany Torten and Brittany Langer will help
   6. Open positions for 2024-2025
      1. President's position needs to be filled. If it is not filled, the board dissolves.
         1. There can be co-presidents
      2. Merchandise coordinator position needs to be filled
         1. this person orders merchandise and sells at Tk/K playdate and Back to school Social; fill orders within a week
         2. Carri Kessler will be merchandise coordinator
      3. Fit-a-Thon
         1. Eve will need help with running it
         2. ordering prizes→ Brittany Torten and Beth Schwartz can order these and deliver
         3. No spring festival this year.
         4. Could we incorporate some physical activity: Sports night
            1. LAFC was willing to come in and do a 30 minute soccer clinic
            2. Cutting Edge Karate is also willing to come in and do a karate class
            3. This could happen on Thursday during P.E. It needs to be approved by LAUSD.
            4. LAUSD may not need to approve it if it’s after hours and we are not paying for it.
            5. Greg will check if LAFC and Cutting Edge have insurance
            6. Viviene confirmed that she did not submit paperwork for STEAM night since we did not pay it
            7. A company can get insurance for the day; approx. $250

PTO could cover this if vendors don’t have insurance

* + - * 1. Could it be a Friday evening before a movie night? Sports night would be cool. This could happen in May at the end of Fit-a-thon
        2. Pomelo had a color run and raised money; used crafty language to get it approved;

Elaina will pass information along to Eve

* + - * 1. Goal: $36,000-$40,000
        2. Planning on connecting it to Earth Day and gardening
    1. Social Media
       1. make flyers
       2. post on Facebook
       3. Carri Kessler will also do the social media coordinator
       4. Elaina Duffy can help with flyers
       5. Jason could also help with social media
  1. **If there is no PTO, there is no fundraising. No fundraising means no enrichment.**

1. **Teacher report**
   1. Teachers enthusiastically adopted the Smart Boards!
2. **Principal Report**
   1. Smart Boards: The training for the Smart Boards went well. Everyone is excited about them. It was a wonderful surprise.
   2. Continuing to spend cultural arts Funds
      1. These events have to happen after hours
      2. Please join Literacy Night to culminate Read Across America
      3. School is planning an Art Night
   3. Budget: She is in the middle of budgeting. Before submitting the budget, she will submit it to us to review.
   4. Garden: The garden looks great. Teachers are excited about the garden program and incorporating it into the curriculum.
   5. Very important: Complete the School Experience Survey
   6. No school on April 1→ Cesar Chavez Day
3. **Next meeting 4/3/24**
4. **End meeting 8:26 pm**

**Participants**

1. Seliene Hacker
2. Darcy Pollan
3. Jen Nelson
4. Marni Askut
5. Wagner
6. Kari S
7. Brittany Langer
8. Marwa Jad
9. Viviene Robertson
10. Krista Bella
11. Kate Gersten
12. Ali Pistoresi
13. Marie Bell
14. Kerri Kessler
15. Denise Kaplan
16. Krisserin Canary
17. Dana Gartland
18. Healey Bitan
19. Chris Duffy
20. Brittany Torten
21. Lauren Levenbrown
22. Eve Tronson
23. Greg Bell
24. Sara Simpson
25. Beth Schwartz
26. Erika Vasquez-Chilin
27. Inna
28. Preya Vekaria