



PTO Board Meeting 4/3/2019

- I. Call to Order – 7:07
- II. New Business
 - A. Elections: Slate posted in this month for elections in May – Jenn Nelson for Treasurer, Seliene for VP, Karla for President, Russell as Director of Events, Melissa for Secretary, Hilary for Student Fund, Patty as Parliamentarian, Azi for Corporate events, Eve is a yes, full list to be placed in the display case in front of the school
 - B. Approval of \$200 for coffee bar station in teachers’ lounge – Ms. Kandace to handle – Erin motions, Mandy seconds, approved
 - C. Budget planning for 2019-2020 school year
 - i. Donation to Lockhurst for Assemblies
 - ii. Admin Budget: \$3,000 for Vocal Music Teacher – we are paying the balance to ensure all grades get music for the full year; \$11,151 for Instructional Assistant (we are down 2, this will make us only down 1) – per projected budget for 2019-2020 we should be able to afford this because of other expenses shifting; Approved \$14,151 to be donated to Lockhurst for 1 aid and Vocal music program supplement – motion by Mandy, second by Erin Sanders
- III. Old Business
 - A. Formation of 5th grade Committee (current 4th graders have meeting on 4/25 at 7:30)
 - B. Hostess/Parental Outreach Coordinator to assist with new Board & Association members; possibility of food/drink event at off campus location – Erin K to host on 4/27 at 4 pm
- IV. Secretary’s Minutes for Approval from 03/06/19 PTO Board & Association Meeting – Erin motions, Mandy seconds, approved
- V. Treasurer’s Report: Chili’s, Color Fun Run –, Mandy motions, Hilary seconds, approved
- VI. Committee Reports
 - A. Color Fun Run 3/16 - Color run likely \$3-4k profit
 - B. Online Auction: 3/23 – 4/6 – almost at \$10k, doing well; push end to 7:00pm on 4/6 with pick up from 7-8 at movie night
- VII. Program & Enrichment Events for 2018-19
 - A. Discovery Cube Bubble Assembly 9 am (for TK & Kinder) & Motion Commotion 11:10 am (for 1st and 2nd): 5/14/19
 - B. Recommend 2 major assemblies instead of more for next year: Cabrillo and Science Center seemed to be favorites.

- VIII. Misc. Topics / Suggestions / Comments / Announcements
- A. Movie night is this Saturday 4/6 at 6:30 pm w/movie at 7:30pm
 - B. Next PTO Board & Association Meeting: 05/01/19 – ELECTIONS
 - C. Restaurant Night: Red Robin on 4/24
 - D. Last Movie Night: 5/4 (current 4th grade take over)
 - E. Spring Book Fair: 4/8 – 4/12 – need volunteers
 - F. Open House: 4/9 (night Book Fair event)
 - G. Teachers' Appreciation Luncheon 5/7 - country band booked
 - H. Tentative Restaurant Night: Blaze Pizza on 5/14
 - I. Last Restaurant Night: Baskin Robbins on 5/30
 - J. Tentative Kinder Play Date: 6/2
 - K. 5th grade Culmination: 6/5 – can someone bring coffee? Starts at 8:30 need help around 7:30am
 - L. Tentative Back to School Social: 8/16
 - M. 1st Day of 2019-2020 School Year: 8/20
 - N. Slide show at first movie night to promote student fund
 - O. Auction ideas: teacher hosted and guided activities
 - P. 5th grade gift – two 15 ft benches in the corner outside of library with art, new floor mural/path art, succulent planters, and backpack holders outside of library
 - Q. Water filtration – Flo Water is the company used by Haynes; 60 month lease is \$150/month, 36 months is \$200/month; \$3500 to purchase outright plus \$250 per filter change
 - R. Need new 100 ft orange extension cord
 - S. Printers are all installed, need to put a cap on the # of toners for each printer - start with 1 per year
- IX. Principal's Report – 2nd grade won spelling bee; open house next Tuesday 6-7:30 with book fair open prior at 5pm, state testing 5/6 start for 3rd-5th grade,
- X. Adjourn – 8:49pm