



### PTO Board Meeting 2/6/2019

- I. Call to Order – 7:05
- II. New Business
  - a. Paperwork protocol – Lockhurst sponsored event coming on campus, we must vet with district and file proper paperwork at least 15 days out but must pay expedited processing fees if we ask for quick turnaround.
  - b. Assemblies (schoolwide, unless one for lower and one for upper – must be equal) – most cleared; we can't do something that applies to one grade, one gender, etc. All student body must be able to participate
  - c. PTO Board yearbook picture on 3/6
  - d. Need new marquee person
  - e. Formation of Election Committee – need to find people to do this, President cannot serve, must be 3 Association or Board members
  - f. Formation of 5<sup>th</sup> grade Committee (current 4<sup>th</sup> graders) – meeting in April?
  - g. Budget planning for 2019-2020 school year – how to spend excess money that will roll over from 2018-2019; fund to set aside for each classroom to buy stuff? Need allocation committee – 2-4 people; Excess likely to be at least \$37k; will begin new contracts for peak/planet bravo in spring. Need to figure out what programs to spend money on next year. May get some relief in budget due to increased LAUSD funding (E.g., librarian/nurses)? Not clear on how deal from strike will trickle down. May get a grant of \$15k for a sunshade. Will hear back in April. Water filters? We have an LAUSD vendor contact to reach out to. Haynes did it. Karla will reach out to Luther the LAUSD vendor. We have 30 donated printers – 1 for each classroom – From Danielle's work, we just need toner. Additionally new computer monitors.
  - h. Hostess/Parental Outreach Coordinator to assist with new members
- III. Secretary's Minutes for Approval from 1/9/2019 PTO Board and Association Meeting – Jenica motions, Hilary seconds, approved
- IV. Treasurer's Report: Holiday Boutique results, Mon Restaurant Night, and Skateland – Patty motions, Russell seconds, approved
- V. Committee Reports
  - a. Valentine's Day Dance 2/9 – underway; Costco run complete, small donation of food, ordering pizzas. Friday after school will decorate at Hale. We can go in at 5, stay til 9. Pomelo is helping us take down decorations because they are having event on Sunday. Starting \$ - Jenica will get it and the DJ money to Seliene. Brin is going to dress as Lucky.
  - b. Spring Event 3/16

- c. Online auction: 3/23-4/6 (emails to teachers and everything is underway, need to take pics and start uploading items; reach out to American Girl Doll for donations of dolls and set minimum of break-even bid) all online
  - d. Color Run – will announce in Friday Assembly; email blast over the weekend, room parents, first fliers going out next week, will be in color. Run coordinator has been assigned and available at no cost. Track will wind through the school. Will end on the grass. 2 laps = 1 mile. Bursts of color at two points on the loop. It's not a race, it is a fun run. Will be staggered start times. Registration info will be in the email blast. Student can create their own web page. Prizes similar to chocolate sales based on \$ raised. Three weeks to raise money between start of opening pledge and race day. Snacks, water, chips, no big concession stand. ROTC kids coming day of. 3-5pm on 3/16. 3:30-4pm heat and 4:15-4:45 heat. Need volunteers. If anyone wants to do a concession stand – would be welcome. Maybe 4<sup>th</sup> grade parents? Will send an email to 4<sup>th</sup> grade parents.
- VI. Program & Enrichment Events for 2018-2019
- a. California Science Center – Astro Adventures 1/30/2019 at 8am (now 3/8)
  - b. Discovery Cube Bubble Assembly 9am (for TK and Kinder) and Motion Commotion 11:10am (for 1<sup>st</sup> and 2<sup>nd</sup>): 5/14/19
  - c. Music Center “Art of Puppets” (TK – 2<sup>nd</sup>): 2/8/19 at 10:30am
  - d. Music Center “Have I Got A Story to Tell” (3<sup>rd</sup>-5<sup>th</sup>): 2/26/19 at 8:30am
- VII. Misc. Topics/Suggestions/Comments/Announcements
- a. Next PTO Board & Association Meeting: 3/6/19
  - b. Restaurant Night: February night set? McDonald's reset? Email to Mrs. Dacorsi on possible date for reset. 2/26 from 4:30-7:30.
  - c. Movie night: 4/6 (end of Online Auction, violinist to perform) – must resubmit paperwork because on a Saturday
  - d. Spring Book Fair: 4/8-4/12
  - e. Open House: 4/9 (night Book Fair event)
  - f. Spring Break – week of April 16<sup>th</sup>
  - g. Must clean Holiday Boutique stuff from Parent Center
  - h. Teachers' Appreciation Luncheon 5/7 – talk to Christine
  - i. Last Movie Night on May 4<sup>th</sup> (current 4<sup>th</sup> grade take over)
  - j. Mrs. Forbes – asking for cat in the hat hats for Dr. Suess' Birthday – to be sold for \$5 each, cost is under \$2. Profits to go for the library, if she partners with 5<sup>th</sup> grade she would share it. Ask is for PTO to order up front. Need to know how many to order. 1<sup>st</sup> week of March is Dr. Suess' birthday. Spirit gear and Dr. Suess hats on 3/8? Order 12 dozen? – need to approve \$300 up front. Board site for further discussion and how many Mrs. Forbes wants. Can be sold during recess and lunch. Mrs. Forbes thinks 100 hats. 3/2 is the birthday. We will likely do the week after to celebrate. Motion to approve \$300 Vivian, Jenica seconds, approved.
  - k. Go fund me for teachers during strike raised \$5852, will be \$200 per striking teacher.
- VIII. Principal's Report –
- a. Librarian computers – use the LAUSD vendor who will set it up and will help with maintenance/repairs; rather than using a Best Buy or alternative.
  - b. Need to get a count on computers, 1 desk top and 3 chrome books.

- c. Thanks for the support during the strike – all went well
- d. Sports plus – special for \$50/day is over.
- e. 4<sup>th</sup>/5<sup>th</sup> doing dances now til April 30<sup>th</sup>
- f. No school Feb 18th
- g. Awards assembly 2/15 at 8
- h. Shelter in place lockdown drill for 30 minutes; 10:30am on 2/15; texting is the method of communication
- i. School tour also on 2/15 at 8:30
- j. Report cards 2/22 or 2/25

IX. Adjourn – 8:31