



PTO Board Meeting 6/7/2019

- I. Call to Order – 7:10pm
- II. New Business
 - A. STEM Program – covers the gap between the Standardized testing and the curriculum provided by LAUSD to the teachers; from \$175-\$225 per hour, all included, 4th and 5th full school year would be ~\$25k
 - B. Welcome of New Board Members: Take over July 1, 2019 [need approval for bank account switch on June 29, 2019] – All approve to switch on 6/29
 - i. VP: Seliene Hacker
 - ii. Treasurer: Jennifer Nelson
 - iii. Secretary:: Melissa Victoria

Welcome of New Directors:

 - iv. Merchandise: Heather Alizadeh/Lauren Smolinski
 - v. Volunteer Coordinator/Room Parent Liason: Tammy Tolgo
 - vi. Box Top Coordinator: Jennifer Nelson/Cathy Mansouri
 - vii. Open Positions (to be recruited at beginning of next year):
 - i. Fundraising Coordinator
 - ii. Membership Coordinator
 - iii. LAUSD Paperwork Compliance - Vivian
 - C. Back to School Social – Seliene and Lauren and Russell are on the committee 8/16 from 6-8pm; Need ~\$3k; volunteers to be there at 3pm to set up; people running tents need to arrange for their own tent; merch, volunteer, etc. Jenica motions, Seliene seconds, approved \$3k
 - D. Approval of funds for PTO insurance renewal- \$838, Russell motions, Melissa seconds, approved
 - E. Approval of funds for Merch: spirit gear, restaurant cards, etc – Heather will do inventory with Hilary; may design a new shirt – work with vendors we’re already working with; \$2k for the restaurant card, merch, - Jenica motions, Hilary seconds, approved
 - F. Approval of funds for Student Fund swag bag – bag, pencil case or lunch box, and Frisbee, plus the magnet; \$1,500 ask – Hilary motions, Viviane seconds, approved
 - G. Approval of funds for teachers’ coffee bar – Ask for Kcup donations – can do by grade by month; \$100 for August coffee- Russell motions, Jennifer seconds, approved;
 - H. Printer toner for teachers’ printers – 2 per teacher per year
 - I. Finance manager software \$125, PO Box \$252/yr, movie licensing (\$450) – Russell motions, Seliene seconds, approved
- III. Old Business
 - A. Current 4th grade running Snack Shack – last day is 6/7

- B. Kinder Play Date – went well, 32 families, \$86 in cash and \$181 in Venmo for selling merch
- IV. Secretary’s Minutes for Approval from 5/1/2019 PTO Board & Association Meeting – Seliene motions, Vivian seconds, approved
- V. Treasurer’s Report – aid money and music supplement – will need to pay; \$48k reserves going into next year; save for something bigger? Hilary motions, Vivian seconds, approved
- VI. Misc. Topics/Suggestions/Comments/Announcements
 - A. Summer Board Meeting: July date TBD
 - B. Calendar of Events for 2019-2020:
 - August 16: Back to School Social
 - 20: First Day of School
 - September 4: First PTO Meeting
 - 13-27: World’s Finest Chocolate Sales
 - Movie Night?
 - October 26: Fall Festival
 - Movie Night?
 - November 18-22: Book Fair
 - Wrapping paper sales with Charleston Wrap
 - December:
 - January: Skateland
 - February 8: Valentine’s Day Dance
 - March: Online Auction?
 - Book Fair: March 26-April 2
 - 31: Open House
 - April: Movie Night?
 - May: Movie Night?
 - Color run? Mandy suggested all proceeds go to 5th grade, but group wants to go to general PTO.
 - Monthly Restaurant Nights
- VII. Principal’s Report
- VIII. Adjourn – 8:40pm